

**Certificate  
In  
Early Years Care  
And  
Education**

**Year 12 Transition Pack**

## Welcome to the Level 2 Certificate in Early Years Care and Education (Early Years Educator)

This level 2 course is a one year course which can be used as a stepping stone onto the level 3 Early Years Educator if the GCSE entry requirements for Mathematics and English are met. The students who complete the Level 3 course may then go into subject related employment or Higher Education

Some students may complete the level 2 qualification at the end of the academic year and move on to another educational establishment to continue with studies towards their planned career.

When you begin the course in September you will spend 2 days in Sixth form and 3 days in your work placement each week. The work placements are arranged, after discussion with each student, by course staff. Your work placement is a **mandatory** part of your course and commitment and attendance to placement is very important as without it you cannot continue on or complete the qualification.

This transition pack is designed to help you make the change from year 11 to year 12 introducing a new way of working and is to help you make the most of the opportunities you are given.

During your 2 induction days in Sixth form you will take part in lessons and get to know your teachers and fellow students. You will be given some tasks to complete over the holiday ready for an assessment in September.

The first task during induction day is to help you to prepare for your placement and to help you make the most of the opportunities you are given. You will also look at the skills you need for a working environment.

You do need to work your way through the transition tasks in the pack over the summer and hand in to your tutor when you start in September. You will use the written work as evidence in your portfolio and we will show you how to reference this work at the beginning of the term.

The work is set to help you to understand the importance of Equality and Diversity and how to behave in a manner that enables children to develop as confident, self-assured individuals. This unit of work underpins everything we do in our work settings and will help you to develop inclusive practice.

You must complete the tasks you have been given, they will help us to make sure you are on the correct course, give you a good start on the knowledge and skills required for this qualification and help you to develop skills in research, study and presenting the necessary facts for your portfolio.

What will be expected of you?

- We expect you to attend Sixth Form and placement every day and to be a good time keeper.
- You must contact your placement and Sixth Form if you are ill and unable to attend.
- You will be included in the planning for your placement. Make sure you understand what is expected of you and give your supervisor feedback as soon as is practicably possible after the activity.
- If you have times in the day where you are not being directed use your initiative and find jobs that need doing.
- Make sure you plan with your supervisor for your assessments and that you make the most of your assessor's visit.
- You will be expected to complete assignment work and assessed work at home and during independent study sessions and hand the work in by the deadline set by your tutor.
- Work for each unit and criteria needs to be completed on separate sheets of paper so they can be used to support your course work.

Themes of study

Theme 1- Introducing the role of the early years practitioner

Theme 2 – Legislation, framework and professional practice

Theme 3 – Play, development and learning for school

Theme 4 – Professional development

You will also complete 2 optional units to make up the required credits to complete the qualification.

Work for each unit and criteria needs to be completed on separate sheets of paper so they can be used to support your course work.

## **Equality and Diversity**

You need to research using books or the internet to find some information for this piece of work and reference where you have found out your information at the end of the work.

### **Task 1**

#### **Unit 4**

1.1 Give a full explanation, including examples, of the following:-

Diversity

Equality

Inclusion.

Discrimination

### **Task 2**

#### **Unit 4**

1.2. Research the current legislation relating to equality, diversity and discrimination that may apply to work roles in Childcare and Education.

You can use books, the internet and the local library to research this.

List each legislation with a small explanation (minimum of 2)

## **Task 3**

### **Unit 1.3**

**1.1** Describe routine physical care needs for children in relation to:

- nappy changing
- toilet training
- washing and bath time
- skin, teeth and hair
- meal times

You may present this as a booklet for new childcare workers, such as yourself.

Find out about cultural differences in personal care and include this in your work.

**1.2** Explain the role of the early year's practitioner during:

- Nappy changing
- Toilet training
- Washing and bath time
- Skin, teeth and hair
- Meal times

All this work will be used as part of your course work so please give it the time and effort deserving of the qualification.

Have all of your work completed and ready for the beginning of term. It should be handed in on the first day back after the holiday.